

COMMERCIAL & RESIDENTIAL BLOCK MANAGEMENT APPLICATION FORM

PERSONAL INFORMATION

Contact name	
Telephone number	
Email address	
Position in management company	

DEVELOPMENT INFORMATION

Name of mgt. co. & registered number	
Full name & address	
Number of units	
Number of floors	

Are there parking facilities	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is there a communal grass area	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are there communal halls	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are there security gates	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does the block suffer from mindless damage & vandalism	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are there lifts, if so how many	Yes <input type="checkbox"/>	No <input type="checkbox"/>

CONTRACTS

Does the management company have contracts for the following:		
Cleaning	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Gardening	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Lifts	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Fire equipment	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Security equipment	Yes <input type="checkbox"/>	No <input type="checkbox"/>

THE RESIDENTS

Is there a resident's committee	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do residents take an active interest in the block	Yes <input type="checkbox"/>	No <input type="checkbox"/>
What % of the block is owner occupier		
What % of the block is rented		

FINANCE

Do you have a copy of the most recent budget	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you have a copy of the most recent audited accounts	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are there any claims against the management company	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are there any serious arrears problems	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is there a sinking fund	Yes <input type="checkbox"/>	No <input type="checkbox"/>

MAIN ENQUIRY

Reason for seeking an alternative managing agent	
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Please complete all fields & return to a representative of Falcondale Properties Ltd. A sales manager will contact you within 48 hours.



Falcondale Properties Ltd., Main Street, Newbridge, Co Kildare.

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